## OFFICE AND PAYMENT POLICY

Dr. Jevtic Pitruzzello, DC intends to provide you with quality chiropractic and nutritional wellness care in a calming, caring, and welcoming environment.

In order to provide all patients with as many appointment options as possible, and for the common courtesy to the doctor, we ask that all cancellations and reschedules be made a minimum of 24 hours in advance. A fee of \$35 will be charged for any cancellations made less than 24 hours before the scheduled appointment time, or for a no show.

The office policy requires payment in full for all services and products provided at the time they are rendered. Per request, patients who would like to be reimbursed by their insurance companies for chiropractic care will be provided with a receipt of services. This receipt will contain necessary information for patients to personally submit a bill to their insurance carrier. Note that not all insurance plans provide coverage for chiropractic wellness care, and each insurance provider is responsible for reimbursement decisions in which patients may not be fully reimbursed for the care they have received.

We ask that payment for services be made payable to 'Dr. Andrijana Jevtic Pitruzzello, DC.' Payment for outside services, such as X-rays and lab tests should be made payable to the imaging and lab facility, respectively, at which they are performed.

For your convenience, we accept cash, checks, and most major credit cards. Any returned checks will be subject to a \$25 processing fee.

If you have any questions regarding the office and payment policies, please feel free to ask the office staff.

| Signature: |  | <br>Date: _ |  |
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